

Group Name _____

Policy Number _____

- Short Term Disability (Weekly Indemnity)
 Long Term Disability
 Waiver of Premium

PLAN MEMBER INFORMATION

Last Name _____ First Name _____ Initial _____ Sex: Male Female
 Unspecified

Date of Hire (YYYY/MM/DD) _____ Effective date of coverage (YYYY/MM/DD) _____ Date last worked (YYYY/MM/DD) _____

Occupation on date last worked _____

Complete and attach Job Description form before submitting this document.

Are you holding the plan member's job for him/her? Yes No

Are there any other jobs in your organization that the plan member may be qualified to do? Yes No

Describe: _____

PLAN MEMBER INJURY & ABSENCE

Is the plan member's condition due, or related, to occupational illness or accident (past or present)? Yes No
If yes, attach copy of provincial Workers' Compensation correspondence.

Has the plan member ever submitted an application for similar cause(s)? Yes No
If yes, complete fields below:

From: _____ To: _____ Insurance Carrier: _____
YYYY MM DD YYYY MM DD

Indicate the number of days that he/she was absent from work due to illness.

During the past year: _____ Average in previous years: _____

Indicate type of income during absence (salary continuation, paid sick leave, paid vacation, other) and dates covered:

Type of income: _____ From: _____ To: _____
(YYYY/MM/DD) (YYYY/MM/DD)

Type of income: _____ From: _____ To: _____
(YYYY/MM/DD) (YYYY/MM/DD)

PLAN MEMBER INCOME

Regular Gross Monthly Earnings:

Additional information that may be of value in the consideration of this claim:

Weekly \$ _____

Yearly \$ _____

Commission Based - attach T4 from previous two years

Effective date of last salary change (YYYY/MM/DD): _____

PLAN SPONSOR INFORMATION

I hereby declare that the answers to the above questions are accurate and complete.

Contact Name: _____
Last First Initial Title

Telephone Number Fax Number Email Address

Signature _____ Date (YYYY/MM/DD) _____